PLEASE COMPLETE THIS 2014 ORDER FORM AND MAIL OR FAX AS SOON AS POSSIBLE

Early Requests
Group Sales processes early requests by deposit received date.

☐ I've already sent my deposit.

☐ I'm including my deposit of $5 per ticket per play (or P.O. number) and a one-time $20 handling fee. Both are refundable if we cannot fill your request by Dec. 3.

* Tickets for any show are not guaranteed. Seating and date restrictions may apply.
* Phone orders begin Dec. 3.

Early Orders
The following requests are accepted anytime, although processing and confirmation do not begin until Dec. 3:

- Openings in the Angus Bowmer, Elizabethan and Thomas Theatre
- Previews, openings and summer Friday and Saturday performances in the Thomas Theatre
- All events Oct. 10, 11, 12

There may be additional restrictions on individual performances, which will be explained by the Group Sales staff at the time orders are processed.

If you have not already sent your deposit, please include it with this form. We begin processing in mid-September, but we cannot process your ticket request without the information on this form, even if you have already sent your deposit. Please submit before Nov. 1. Ticket requests for any show are not a guarantee of tickets. The Group Sales Office will be closed from November 4–10, 2013. Phone orders begin Dec. 3.

Para información en español, por favor llame 541-482-2111, ext 242.

Organizer's Name: _____ Co-organizer's Name: _____

School Name: _____

Accommodations: _____

School Type: ☐ University/College ☐ High School ☐ Middle School ☐ Junior High ☐ Elementary Grade Range _____

School Mailing Address: _____

School Phone: _____ Cell Phone: _____

Fax: _____ Email Address: _____

☐ Purchase Order Number (include all contact info on P.O.): _____

Please mail or fax the original P.O. immediately. FAX: 541-482-8045

Payment Method: ☐ Check ☐ MasterCard ☐ VISA ☐ American Express ☐ Discover

Credit Card Number _____ Expiration Date _____

Signature _____ Date _____

Print name on card _____

Play Titles	Date	Time	Alternate Date	Alternate Time	Price per Ticket	Number of Tickets

Please send your deposit and handling fees if you haven't already done so.

Mailing your order? Make a copy of the form and the price sheet to refer to.

No deposit required for Education events ordered prior to Dec. 3

Total number of tickets	
$5 per ticket per play deposit	$
Handling fee	$ 20.00
TOTAL DEPOSIT	$

Classes for Students: Prologues, Workshops, Exploring Design, Discussions, Backstage Tour	Date	Time	Alternate Date	Alternate Time	Price	Number of Participants

Special Requests or Access Needs: _____

Web/Email www.osfashland.org; groupsales@osfashland.org
Mail OSF Group Sales, 15 S. Pioneer Street, Ashland, OR 97520
Phone/Fax Orders 866-545-6337 toll-free or 541-488-5406; fax 541-482-8045
Group Sales Office closed November 4–10, 2013.
Phone orders begin Dec. 3. Mon–Fri. 9:30 a.m.–5:00 p.m.

* Phone orders require 25% deposit within 2 weeks from order date.

Changes/Exchanges: The deadline for final payment, changes or exchanges is four weeks before your first scheduled event. Note: To qualify for group benefits and prices your group must be 15 or more. Additional purchases after the four-week deadline will be full price with credit card payment. No refund, exchange or cancellation privileges are available as of the date tickets are mailed.

Cancellations: To cancel your entire order, we charge a fee of 15% of your deposit or a $30 minimum plus the non-refundable $20 handling fee.

Detach here