

**OREGON SHAKESPEARE FESTIVAL  
JOB DESCRIPTION**

**JOB TITLE: Scenic Carpenter**

**JOB SUMMARY:** Assists in scenic layout, fabrication, installation, and construction of 11 productions in 3 theaters.

**ESSENTIAL JOB DUTIES:**

1. In accordance with standard safety procedures, lays-out, assembles and finishes scenic elements
2. Weld and use metal working tools
3. Performs mathematical calculations in the construction of scenic elements
4. Reads and consults plans and blueprints
5. Follows through on supervisor's & designer's requests on scenic elements
6. Cleans up the scene shop and welding shop at the end of the day
7. Transports scenery to and from the shop, theaters, and warehouses.
8. Strike scenic elements at the end of the production run

**OTHER JOB DUTIES:**

1. Other duties as assigned by Technical Director
2. Performs work in a manner consistent with OSF Mission, Values and Vision including a commitment to diversity and inclusion

**RELATIONSHIPS:**

Reports To: Technical Director, Construction Supervisors

**MINIMUM QUALIFICATIONS:** (Necessary to the Successful Performance of the Position)

**Education:** A bachelor's degree with a concentration in technical theatre is preferred but not required. Need to have high school diploma or GED

**Work Experience:** Minimum of 3years carpentry experience; prior experience in the reading and understanding of blueprints and working drawings, and Auto CAD is desirable.

**Machines, Tools, Equipment, Work Aids:** Proficiency in the use of saws, drills, staplers, mailers, hand and power tools, woodworking tools, tape measures.

**Physical Ability:** Ability to lift a 4' x 8' sheet of 3/4" plywood weighing 75 pounds and cut it on a table saw.

**Other Ability:** Ability to perform geometrical and arithmetical calculations. Ability to take direction well and to work without supervision; ability to work quickly and in a fast paced environment; ability to maintain a positive work atmosphere by behaving and communicating in a manner that gets along with clients, customers, co-workers and management; punctuality.

Non-Exempt Position

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